

Registration Permission Form  
Independent Study , Internship , and Research

This form must be completed and returned to the Office of the Registrar, no later than the add for any given semester or part term.

Name of Student \_\_\_\_\_ Student ID: \_\_\_\_\_

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

Enter term year Fall Semester 20 \_\_\_\_ Cardinal Term 20 \_\_\_\_ Spring Semester 20 \_\_\_\_ Summer Semester 20 \_\_\_\_

Select part of term: MAY(Summer only) | FULL | TEN wks (Summer only) | FIRST 7 wks | SECOND 7 wks

Independent Study/Research

Course Type Independent Study Select level: 1900 | 2900 | 3900 | 5900 | 6900

Research Select level: 1950 | 2950 | 3950 | 4950 | 5950 | 6950

Course Prefix (ACCT, ART, etc.): \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Title of Independent Study/Research \_\_\_\_\_

Grade Mode <letter graded <pass/fail graded

If this course is serving as a substitute for a degree requirement, indicate the Subject# here: \_\_\_\_\_

If this course is serving as a repeat of a previously completed course, indicate the Subject & Course # here: \_\_\_\_\_

Internship(4900)

Course Prefix (ACCT, ART, etc.): \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Grade Mode: <letter graded <pass/fail graded

If this course is serving as a substitute for a degree requirement, indicate the Subject# here: \_\_\_\_\_

Please note the following:

- x For each semester hour of credit, you are expected to work a total of 42 hours (which equates to 3 hours per week for 14 weeks)
- x An internship learning contract must be secured from the Student Success & Career Development website prior to the completion and submission.

Signature of Instructor Providing Grade \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Instructor Providing Grade \_\_\_\_\_

Signature of Department Chairperson: \_\_\_\_\_ Date \_\_\_\_\_

REGISTRAR OFFICE USE ONLY

Processed by \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ CRN \_\_\_\_\_

{ Enter S or P in Grade Mode field on SSASECT {Enter on student's schedule

{ Enter Part of Term

{ Make sure "Voice Response Service Available" is checked on SSASECT